**Core Concept: Opportunity Scoring Report**

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| Script |
| Welcome to the AmpliFund Core Concept video focused on the Opportunity Scoring Report. |
| The opportunity scoring report features the ability to see an applicants average score across reviewers, dive into reviewer scoring details and comments including seeing scores by question and category. |
| To access the opportunity scoring report, you can click on reports from the calendar. |
| Then click on the caret for Fund and Opportunity, then click on the Opportunity Scoring Report. |
| That will take you to the opportunity scoring report to review scoring details. |
| On the right side of the report, you can use the arrows to scroll through applicants. |
| You can also use the opportunity drop down to narrow results to a specific opportunity, then you’d only see applicants for that opportunity.  You can also use the filter option to add the ability to filter by applicant or reviewer. |
| The top of the report includes the ability to see applicant details including the name, amount requested and their average score of the entire application. |
| Next to each reviewers name you can see the score details, you can expand the reviewer section to see their final comments and their score per question, there’s also a column available to see the scoring category.  Note that reviewer comments on individual questions do not appear here but can be found on the application scorecard.  On this single page you can see all reviewers results by expanding the details. |
| This report also features the ability to export to PDF, excel or RTF. |
| If you export as an example to PDF, the PDF appears on the next tab, so you can easily navigate back to the report via the tabs at the top. |
| Through this Core Concept video you’ve learned about the opportunity scoring report.  Should you have additional questions, please reference our support site.  Thank you! |