

***AmpliFund*** 

***Knowledge Center User Guide***

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# Knowledge Center Overview

The Knowledge Center module provides users with access to valuable grant management information and resources. Users are able to find grant news, expert opinions, interactive guides, full publications, and webinars that can all be used to increase your team's knowledge of grant management topics.

The Knowledge Center includes Grant Intelligence, News, Forms and Tools, Publications, and Webinars. The Knowledge Center is powered by Thompson Information Services.

The screenshot shows the AmpliFund Knowledge Center interface. The top navigation bar includes the AmpliFund logo and a 'Demo User' dropdown. The left sidebar contains navigation icons for Activity, Contacts, Research, Grant Management, Award Management, Fund Management, Project Management, Reports, Documents, Knowledge Center (highlighted), and Administration. The main content area is titled 'Publications' and features a 'THOMPSON GRANTS' logo. It lists several publications:

- References in Grant Development and Management**: A guide for grantseekers, grant managers or others involved in obtaining, managing or closing out federal, state, foundation and corporate grants. This resource gives readers a comprehensive listing of common grant-related terms along with examples, so it can serve as a readily available resource for a new staff person or as a quick reference to explain a concept or issue.
- Federal Grants Management Handbook**: With the Office of Management and Budget's ushering in the most expansive grant reform since the Single Audit Act of 1984, grant recipients must plan for a whole new set of rules. OMB's new grants guidance alters the procedures and expectations for anyone who works with or monitors grants, but, more importantly, it shifts the focus from compliance to a new emphasis on performance. How well you stay on top of those changes so you not only adapt, but thrive?
- Single Audit Information Service**: Thompson's Grants Compliance Expert | Single Audit Information Service breaks down the most complex and potentially confusing single audit requirements so you can take the steps needed to stay in compliance with the complicated, detailed rules governing this federal requirement for grant recipients that expend more than \$750,000 in agency funding — a threshold that has just been raised from \$500,000 under new uniform grant reform guidance. But what if your organization doesn't make the audit threshold? Should you still do audits, and what would you include? Find out about the audit process, different types of audits, the most recurring audit findings that persistently cause trouble and how to avoid them.

## Grant Intelligence

Grant Intelligence provides access to a variety of grant-related articles.

## News

News provides access to important grant-related news.

## Forms and Tools

In Forms and Tools, users are able to access a variety of Standard Forms (SF) related to federal grants as well as other templates, worksheets, and checklists. Examples include SF-424 forms, SF-425 Federal Financial Report forms, SF Performance Progress Report forms, grant management calendar templates, risk assessment templates, time and effort worksheet templates, and audit checklists and worksheets.

# Publications

In Publications, users can access several full publications from Thompson Information Services in PDF format. These publications are both printable and downloadable.

Publication Title	Publication Description
References in Grant Development and Management	<p>A guide for grant seekers, grant managers, or others involved in obtaining, managing, or closing out federal, state, foundation, and corporate grants. This resource gives readers a comprehensive listing of common grant-related terms along with examples, so it can serve as a readily available resource for a new staff person or as a quick reference to explain a concept or issue.</p>
Federal Grants Management Handbook (Volume 1 & 2)	<p>With the Office of Management and Budget’s ushering in the most expansive grant reform since the Single Audit Act of 1984, grant recipients must plan for a whole new set of rules. OMB’s new grants guidance alters the procedures and expectations for anyone who works with or monitors grants, but, more importantly, it shifts the focus from compliance to a new emphasis on performance. How will you stay on top of those changes so you not only adapt, but thrive?</p> <p>Thompson’s Grants Compliance Expert   Federal Grants Management Handbook, the leading guide for the federal grants community since 1978, can help guide you through the process. The most comprehensive and trusted source for anyone administering federal program funds, the Handbook can show you how the new guidance impacts:</p> <ul style="list-style-type: none"> <li>• financial management systems,</li> <li>• procurement and property standards,</li> <li>• audit resolutions,</li> <li>• time and effort documentation,</li> <li>• allowability, and</li> <li>• now, performance requirements for both program and finance.</li> </ul>

Publication Title	Publication Description
Single Audit Information Service (Volume 1 & 2)	<p>Thompson’s Grants Compliance Expert   Single Audit Information Service breaks down the most complex and potentially confusing single audit requirements so you can take the steps needed to stay in compliance with the complicated, detailed rules governing this federal requirement for grant recipients that expend more than \$750,000 in agency funding – a threshold that has just been raised from \$500,000 under new uniform grant reform guidance. But what if your organization doesn’t make the audit threshold? Should you still do audits, and what would you include? Find out about the audit process, different types of audits, the most recurring audit findings that persistently cause trouble and how to avoid them.</p> <p>Keep up with the changes that impact audits under OMB’s new uniform grant guidance: Thompson’s Grants Compliance Expert   Single Audit Information Service – the most extensive and easy-to-use resource of its kind – keeps you abreast of the grant reform’s impact on single audit requirements by tracking every step of the process from the guidance’s roll out to agency implementation.</p> <p>With Thompson’s Grants Compliance Expert   Single Audit Information Service you can:</p> <ul style="list-style-type: none"> <li>• Improve processes from soliciting bids for audit services to preparing audit reports to resolving audit findings with federal officials</li> <li>• Stay in compliance with every aspect of single audit law – your best defense against the loss of funds and other enforcement actions.</li> <li>• Understand your responsibilities by translating government jargon into easy to understand text and clarifying all of the single audit law and policies</li> <li>• Keep informed with monthly updates as needed on the latest government documents and revisions</li> <li>• Successfully handle an audit, increase its benefits and limit its potentially adverse impact</li> </ul>

## Webinars

In Webinars, users can register for Thompson Information Services webinars on a variety of topics. Thompson charges a fee for attending the webinars and details about the fees and registration process are accessible by clicking on the webinar link in AmpliFund. Clicking a webinar link in AmpliFund will open a separate window linked to the Thompson Information Services website. The webinar page on Thompson’s website provides webinar details such as: date and time, CPE credit information (if applicable), course description, and cost.

Thompson’s Grants webinars break down the most complex and potentially confusing guidance and regulations issued by OMB and federal agencies, so you can take the steps needed to stay in compliance – and now demonstrate performance – under the new rules governing funding. The

webinars provide easy-to-understand explanations of requirements and strategies can help you better find grant opportunities, develop proposals, understand award notices, document grant expenditures, deliver effective reports and prepare for audits.

Thompson's Grants webinars can show you how the uniform grant guidance impacts grants development, time and effort documentation, financial management systems, allowability of costs, procurement and property standards, risk assessments, indirect cost determinations, performance requirements for both program and finance, and audit resolutions.