

AmpliFund Functionality Use Case Worksheet

PR Project

Central Government of Puerto Rico purchased AmpliFund Public Sector which includes Full Cycle, CAM, Recipients, Project, Workflow, and ADC. Functionality will be rolled out in a series of Use Cases. Different functionality applies to Use Cases 1 and 2/3. Different functionality applies to different end users / account types within those Use Cases. The following tables identify the account types plus functionality defined by Use Case.

Central Government of Puerto Rico (COF) and Agencies

AmpliFund Basics				
Functionality	Use Case 1	Use Case 2	Use Case 3	Notes
Master Data	X	X	X	Limited Master Data is collected for Use Case 1, added to in Use Case 2, and reevaluated for Use Case 3 to determine if additional data is needed.
User Configuration	X	X	X	
Navigation	X	X	X	
Contacts	X	X	X	
Grants	X	X	X	
Grant Creation	Pre-Award	X	X	
Configurable Views	X	X	X	
Performance Planning	X	X	X	
Performance Plan Creation	Pre-Award	X	X	
Achievement Entry		X	X	
Tracking Periods		X	X	
Tools	X	X	X	
Email Manager	X	X	X	
Tasks	X	X	X	
Documents	X	X	X	Use in combination with MSFT SharePoint.
Notes	X	X	X	

AmpliFund Basics				
Functionality	Use Case 1	Use Case 2	Use Case 3	Notes
Activity Center	X	X	X	
Knowledge Center	X	X	X	
Dashboards	OOTB	OOTB	OOTB	MSFT provides custom dashboards and reporting.
Reports	OOTB	OOTB	OOTB	MSFT provides custom dashboards and reporting.

AmpliFund Award Management				
Functionality	Use Case 1	Use Case 2	Use Case 3	Notes
Fund Module		X	X	
Opportunity Management				Included within the contract; however, implementation is outside of the scope of the project.
F-R Award Management		X	X	
Recipient Responsibility		X	X	
Applicant Portal				Included within the contract; however, implementation is outside of the scope of the project.

AmpliFund Financials				
Functionality	Use Case 1	Use Case 2	Use Case 3	Notes
Budget Configurations	Pre-Award	X	X	
Configuring Budget Master Data	X	X	X	
Configuring Budget Settings	Pre-Award	X	X	
Creating a Budget	Pre-Award	X	X	
Expense Entry: Manual		X	X	
GL Account Configuration		X	X	

AmpliFund Financials				
Functionality	Use Case 1	Use Case 2	Use Case 3	Notes
Expense Entry: Import		X	X	
Tracking Periods		X	X	
Payment Requests		X	X	

AmpliFund Advanced				
Functionality	Use Case 1	Use Case 2	Use Case 3	Notes
Research	X	X	X	
Project Module		X	X	
Workflow	X	X	X	
Time and Effort				
Setup				
Staff Responsibility				
Certification Process				
Advanced Data Collection	X	X	X	
Custom Reporting (Exago)				
Org Hierarchy / Oversight	COF	COF	COF	COF will act is the Central Government oversight into the Agency accounts. Agencies do not have insight into other agency accounts.